

BOERNE ISD PAY DATES FOR SCHOOL YEAR 2023/24

SUPERVISOR APPROVAL OF TCP TIME SHEETS MUST BE DONE BY TUESDAY OF THE FOLLOWING WEEK

PAY DATES		EMPLOYEE/SUB TIME SHEET CUT OFF DATES				WEEKS
WEDNESDAY	SEPTEMBER 20, 2023	<u>SATURDAY AUGUST 26, 2023</u>				4
		07/30-08/05	08/06-08/12	08/13-08/19	08/20-08/26	
FRIDAY	OCTOBER 20, 2023	<u>SATURDAY SEPTEMBER 23, 2023</u>				4
		08/27-09/02	09/03-09/09	09/10-09/16	09/17-09/23	
MONDAY	NOVEMBER 20, 2023	<u>SATURDAY OCTOBER 28, 2023</u>				5
		09/24-09/30	10/01-10/07	10/08-10/14	10/15-10/21 10/22-10/28	
WEDNESDAY	DECEMBER 20, 2023	<u>SATURDAY NOVEMBER 25, 2023</u>				4
		10/29-11/04	11/05-11/11	11/12-11/18	11/19-11/25	
FRIDAY	JANUARY 19, 2024	<u>SATURDAY DECEMBER 23, 2023</u>				4
		11/26-12/02	12/03-12/09	12/10-12/16	12/17-12/23	
TUESDAY	FEBRUARY 20, 2024	<u>SATURDAY JANUARY 27, 2024</u>				5
		12/24-12/30	12/31-01/06	01/07-01/13	01/14-01/20 01/21-01/27	
WEDNESDAY	MARCH 20, 2024	<u>SATURDAY FEBRUARY 24, 2024</u>				4
		01/28-02/03	02/04-02/10	02/11-02/17	02/18-02/24	
FRIDAY	APRIL 19, 2024	<u>SATURDAY MARCH 23, 2024</u>				4
		02/25-03/02	03/03-03/09	03/10-03/16	03/17-03/23	
MONDAY	MAY 20, 2024	<u>SATURDAY APRIL 27, 2024</u>				5
		03/24-03/30	03/31-04/06	04/07-04/13	04/14-04/20 04/21-04/27	
THURSDAY	JUNE 20, 2024	<u>SATURDAY MAY 25, 2024</u>				4
		04/28-05/04	05/05-05/11	05/12-05/18	05/19-05/25	
FRIDAY	JULY 19, 2024	<u>SATURDAY JUNE 29, 2024</u>				5
		05/26-06/01	06/02-06/08	06/09-06/15	06/16-06/22 06/23-06/29	
TUESDAY	AUGUST 20, 2024	<u>SATURDAY JULY 27, 2024</u>				4
		06/30-07/06	07/07-07/13	07/14-07/20	07/21-07/27	

Direct Deposit usually occurs one day prior to the posted pay date each month.

Teacher and other Certified Personnel are paid on a twelve month basis. The annual pay for a complete contract year is calculated and divided into 12 payments.

Support, Secretarial, Clerical, Maintenance, Custodial, and Food Service employee's pay for a complete year is calculated and also divided into 12 payments. Time sheets are required to verify that days have been worked. Time sheets are used to calculate any additional work days or hours. Special calculations are required in the event that work is begun or terminated at times other than the employee's schedule.